31 Ekim 2014

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| **Coordination:**  Çukurova University, International Office  01330 Saricam, Adana, TURKEY  Tel +90 322 3386411 Faks +90 322 3386411  **Coordinator:**  Aysun OZYOL  [aozyol@cu.edu.tr](mailto:aozyol@cu.edu.tr) / Gsm: +90 5336970096  <http://international.cu.edu.tr/tr/#> | C:\Users\Oem\Desktop\Erasmus+ Konsorsiyum belgeler\Logo CukurovaMed.jpg |

[Alıcı Adı]

[Alıcı Posta Adresi, Şehir, İl Posta Kodu]

Dear Sir/Madam,

We would like to invite you to build a very fruithful cooperation within the framework of **Erasmus+** that is the EU Programme in the fields of education, training, youth and sport for the period 2014-2020. Education, training, youth and sport can make a major contribution to help tackle socio-economic changes, the key challenges that Europe will be facing until the end of the decade and to support the implementation of the Europe 2020 strategy for growth, jobs, social equity and inclusion.

The Erasmus+ Programme builds on the achievements of more than 25 years of European programmes in the fields of education, training and youth, covering both an intra-European as well as an international cooperation dimension. Erasmus+ aims at becoming a more effective instrument to address the real needs in terms of human and social capital development in Europe and beyond.

Within the scope of Erasmus+ Programme; Mobility Project For Higher Education Students and Staff can comprise a traineeship (work placement) abroad in an enterprise or any other relevant workplace. In this sense, mobility concortiums are organised to facilitate the organisation of mobility activities and to offer added value in terms of quality of activities compared to what each individual sending higher education institutions would be able to deliver alone. The mobility consortium can also act as a facilitator for incoming student and staff trainees. This includes finding a receiving organisation.

In this context, we are a national consortium in the Southern part of Turkey, funding from European Commision. And we are looking for partners from EU countries as receiving organisation/enterprise, in order to have a “Traineships Mobility for Higher Education Students” from 2 months to 12 months.

**What is the role of receiving organisation/enterprise?**

1-Receiving organisation will be in charge of receiving students from abroad and offering them a traineeship programme or a programme of training activities matches to their knowledge, skills, competencies and appoints a mentor to advise students, help them with their integration in the host environment and monitor their training progress.

2- The sending and receiving organisations, together with the students, must have agreed on the activities to be undertaken by the students - in the “Learning Agreement for Traineeships” prior to the start of the mobility period.

3-Financial support or a contribution in kind for his/her traineeship is a plus but not an obligation to the receiving organisation/enterprise.

4- The student is obliged to take out a policy of an appropriate insurance coverage her/himself (unless she or he is insured by the receiving institution).

5- The receiving organisation/enterprise commits to ensure availability of appropriate equipment and support and issue a “Traineeship Certificate” upon completion of the traineeship.

6-The students will be granted by European Commision according to the amounts mentioned at the below table:

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| **Programme Countries according to living costs** | **The Countries** | **Grant per month (€)** |
| Group 1  Programme Countries | Denmark, Ireland, France, Italy, Austria, Finland, Sweden, United Kingdom, Liechtenstein, Norway | 600 |
| Group 2  Programme Countries | Belgium, Czech Republic, Germany, Greece, Spain, Croatia, Cyprus, Luxembourg, Netherlands, Portugal, Slovenia, Iceland | 500 |
| Group 3  Programme Countries | Bulgaria, Estonia, Latvia, Lithuania, Hungary, Malta, Poland, Romania, Slovakia, former Yugoslav Republic of Macedonia | 400 |

We would greatly appreciate if you consider our proposal and reply us kindly. If you need any further information, please do not hesitate to contact us.

Yours sincerely,

WS

[Unvanınız]

**Please visit the web page for detailed information:**

<http://ec.europa.eu/education/opportunities/higher-education/traineeships_en.htm>